

Duration **0.5 days**

Overview

This course offers delegates a straightforward introduction to the concepts of database structure.

Recommended for

Anyone without prior experience of databases who is to use a relational database or be involved with the design of one.

In IT this might include trainees or staff who have only previously worked on mainframe sequential files. In business this might be staff who are about to use Access or a similar database product.

Prerequisites

No previous knowledge is assumed, but delegates should have an interest in and some experience of business systems.

Objectives

At the end of the training delegates will be able to successfully:-

- Define concepts of data structure and relationships
- Identify different relationships between data tables
- Specify suitable keys and indexes for tables
- Describe controls used to improve data accuracy

using the documentation and support provided.